



Dr. E.P. Scarlett High School

Leadership and Student Activities Advanced

Teacher:

Semester: Spring 2023

School Year: 2023

Contact Information:

- Email:
- Main Office: 403-281-3366
- Additional course information/materials for students can be found on D2L

Credits: 5

Course Fee: \$20.00

- **Must be paid by _____ and can be paid online or at the Business Office**
- Covers all students' materials pertaining to in school leadership projects as well as a Leadership Shirt, which will be distributed to first-time Leadership Students only. If financial assistance is required, please notify your teacher.

Course Prerequisite: None

Specific Course Modules:

1. HSS 3090 Governance

Students examine the roles and functions of various governance structures including the evaluation of a constitution. Students lead and participate in meetings run by Robert's Rules of Order. *Prerequisite: None*

2. CCS 3920 Project E

Students develop project design and management skills to extend and enhance competencies and skills in other CTS courses through contexts that are personally relevant. *Prerequisite: None*

3. HSS 3050 Becoming a Mentee

Students build a personal profile to engage as a mentee in a successful mentoring relationship to explore career and/or personal goals for citizenship or volunteering in their community. *Prerequisite: None*

3. CCS 3910 Project D

Students develop project design and management skills to extend and enhance competencies and skills in other CTS courses through contexts that are personally relevant

5. CCS 3050 Supporting Positive Behaviour

Students learn basic concepts related to human behaviour and analyze behaviour with a behaviour pathways model. Strategies for intentional support for positive behaviours are examined. *Prerequisite: None*

General Course Outcomes:

You will learn practical skills in teamwork, decision-making, reflection, organization, communication, mentoring and serving others.

In addition, you will work towards developing the following competencies & outcomes:

- Demonstrate good communication skills and the ability to work cooperatively with others.
- Demonstrate global and cultural understanding.
- Identify and apply career and life skills through personal growth and well-being.

Skill Development:

- Opportunities for Mentorship in the Community (Canyon Meadows Elementary Initiative) *
- Effective Communication Skills (Building Every Day Leadership - Mariam MacGregor)
- Principles of Leadership
- Interpersonal Skills (Building Every Day Leadership - Mariam MacGregor)
- Project/Event Management/Action Skills (including but not limited to: visioning, planning, ownership, lasting legacy and work ethic)

Volunteering

Volunteering consists of time spent in the service of others without pay. It is selfless service to benefit the school or greater community during the school year. Due to Covid-19 students will still be required to complete their service hours by undertaking meaningful tasks, with the option of completing all hours physically distanced.

Leadership students are required to complete 20 service hours within the semester (Minimum of 5hrs in school)

*Examples of volunteer hours include but are not limited to: joining a school club - attending club meetings and activities, being on a school team, athletic scorekeeping at home games, Intramural lunch hour/gym setup, managing an athletic team, and being a host or tour guide for school events. The teacher in charge must sign off volunteer hours.

Service hours can also be completed outside of the school in areas such as:

* Visiting the elderly at senior centers, helping in your church or other organization, working at Calgary festivals, or other volunteering opportunities. Please consult your

teacher for more information. Volunteer hours must be signed off by the adult in charge, and include their contact information.

Volunteering Evaluation:

Volunteer service hours are worth 10% of the students' final assessment.

Assessment:

20% Active Learning/Participation

- Attends class and participates in class discussions.
- Actively participates in group work, team projects, and supports school leadership events.

30% Assignments

- Everyday Leadership Assignments (Leadership Text Resource-supplied in class)

40% Engagement in Monthly Assignments

(Posters, planning sheets, movie reflections, school event projects, speech, leadership portfolio, group/peer evaluations, and self-reflections.)

- Assignment outlines and assessment rubrics are given for each assignment.
- Students should have very limited homework in this course as they will be given ample time to complete assignments during class time.
- Assignments must be handed in on time. The privilege to hand in assignment late must be communicated with the teacher prior to the assignment due date.

10% Volunteering Hours

20 hours due on the Tuesday of the last week of classes

Student Support: Students may seek teacher support for leadership assignments/projects during lunch hours on an appointment basis. Students must make arrangements with the teacher at least 2 days prior.

Course Expectations

Students are expected to be respectful of classmates, teachers, equipment, and course supplies. Students must represent the school in a respectful and responsible manner. Please note that Leadership is designed to be an in-person course. Most course materials can be found on D2L; however, it is necessary for students to attend class. It is the responsibility of the student to catch-up on any missed work, including, assignments, labs and quizzes.