



Dr. E. P. Scarlett School Friends of Scarlett MINUTES

April 20 2026 (in-person meeting)

Attendance: Madelyne, Tara, Carma, Jason, Sheila, Natasha, Sherry, Marta

Call to order at @7:31pm

Motion to approve the April agenda by Natasha, seconded by Sherry, all in favour, and motion passes.

Motion to approve the March minutes by Madelyne, seconded by Martha, all in favour, and motion passes.

Chair report (Madelyne)

- The bylaws have recently been approved and there are implications for the next AGM, including two weeks notice, four to meet quorum (with three executives), must hold elections and terms begin immediately, and executives can only serve two terms unless the position is left vacant for two months.
- E-recycling will not happen right now.
- Marta will organize the Staff Appreciation.
- School bus fundraising will pause at the end of April. In the fall, we could have a parent seeking donations at Meet the Teacher night. Gaelle could also be contacted for communication strategies.

Teacher Appreciation (Marta)

- Last year, there were 105 staff members and the total cost was about \$6,300. There was about \$4,000 in family donations last year.
- We should recruit more parents to help.
- The Staff Appreciation will be June 30.
- Donation request email will be sent May 10 and continue until June 7.
- It will be a lunch this year with sandwich boxes.

Treasurer report (Sheila)

- Madelyne motions to approve the audited August 31 2025 financials as presented, seconded by Sherry, all in favour and the motion passes.
- Available casino funds are about \$7,300.

Motions

- Sheila motions 2026.04.a to amend 2026.03.b for parent engagement allotment to \$150, Madelyne seconds, all in favour.
- Sheila motions 2026.04.b to motion up to \$1,500 for staff appreciation celebration, Madelyne seconds, all in favour.

Motion to adjourn @8:41pm by Madelyne, seconded by Sheila, all in favour, and motion passes.

May 25 will be our annual general meeting.